

Participant's Guide

2023 Grassroots Advocacy Conference

September 11-14, 2023 | Washington, D.C.

SourceAmerica®



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Welcome Letter from Government Affairs

Greetings,

Welcome to SourceAmerica's Grassroots Advocacy Conference! This week, advocates, family members, nonprofit executives, and the SourceAmerica® team will come together to meet with policymakers and share personal stories about the power of inclusion and the potential that every job has to make a difference in the life of a person with a disability. With several new developments taking place in the policy arena, sharing your stories and advocating for individuals with disabilities are more important than ever.

Our collective task over the next few days and in the months ahead is to personalize issues for members of Congress so they fully understand how legislation affects people in their home state or district. You each play a vital role in educating members of Congress about the important issues facing your community and the impact their decisions have on people with disabilities in your state and across the country.



Each of you has a unique story and the power to create a movement for change to help lead us toward a more inclusive economy where diversity in the workforce is sought, celebrated, and nurtured. This effort is important not only for you and your family, but also for all Americans with disabilities who do not have jobs and are not able to join us this week.

While you're in Washington, D.C., and after you return home, we encourage you to tell your story with passion and conviction, embrace your role as an active participant in our nation's democracy, and continue advocating for a brighter future for people with disabilities. By working and advocating together, we can demonstrate the power of inclusion and make sure that policymakers know that every story matters, every job is important, and every person brings a unique set of skills and talents to the workforce.

Over the next two days, the SourceAmerica team will provide you with information and training for your congressional visits, and we will be on hand throughout the week as a resource for you. Please reach out to us at any time with questions or other needs. We appreciate your partnership and advocacy and look forward to working together to achieve our mission.

Sincerely,

The SourceAmerica Government Affairs Team



Conference Agenda

Monday, September 11

Time	Session
12:00 PM – 5:00 PM	Registration and Information Desk <i>Coat Room</i>
3:00 PM – 4:30 PM	Opening Session <i>L'Enfant Ballroom</i> <ul style="list-style-type: none"> • Richard Belden, <i>President and CEO, SourceAmerica</i> • Rick Terrazas, <i>Vice President Government Affairs, SourceAmerica</i>
5:00 PM – 6:30 PM	Reception <i>L'Enfant Foyer/Solarium</i>

Tuesday, September 12

Time	Session
7:00 AM – 3:30 PM	Registration and Information Desk <i>Coat Room</i>
7:30 AM – 8:30 AM	Breakfast – Setting the Framework for the Day <i>Gallery I, II, III/Mount Vernon</i> <ul style="list-style-type: none"> • Public Policy Update (8:00 AM – 8:30 AM)
8:30 AM – 8:40 AM	Break
8:40 AM – 9:40 AM	Dialogue with Congressional Staff <i>L'Enfant Ballroom</i>
9:40 AM – 9:50 AM	Break
9:50 AM – 10:50 AM	Preparing for Congressional Meetings <i>L'Enfant Ballroom</i> <ul style="list-style-type: none"> • Navigating the Hill • Advocacy Associates App • SourceAmerica Issue Brief Review
10:50 AM – 11:00 AM	Break
11:00 AM – 12:00 PM	Self-Advocate Refresher – Telling Your Story <i>L'Enfant Ballroom</i>
12:00 PM – 1:00 PM	Lunch <i>Gallery I, II, III/Mount Vernon</i>
1:00 PM – 1:30 PM	Break
1:30 PM – 2:00 PM	Public Policy Update <i>L'Enfant Ballroom</i>
2:00 PM – 2:10 PM	Break
2:10 PM – 3:10 PM	Dialogue with the AbilityOne Commission® <i>L'Enfant Ballroom</i>
3:10 PM – 3:20 PM	Break
3:20 PM – 5:30 PM	Celebration of Stories <i>L'Enfant Ballroom</i>

Conference Agenda (*continued*)

Wednesday, September 13

Time	Session
7:00 AM – 8:00 AM	Grab and Go Breakfast <i>L'Enfant Foyer</i>
7:00 AM – 3:30 PM	Registration and Information Desk <i>Coat Room</i>
8:00 AM – 5:00 PM	Congressional Visits as Scheduled <i>Check Personal Meeting Schedule</i>
8:15 AM – 8:30 AM	Group Photo on Capitol Hill
9:00 AM – 3:00 PM	SourceAmerica Disability Employment Educational Fair <i>Rayburn Gold Room (RHOB 2168)</i>
6:30 PM – 9:00 PM	Monuments by Moonlight Tour <i>Meet in Lobby at 6:15 PM</i>

Thursday, September 14

Time	Session
7:00 AM – 8:00 AM	Grab and Go breakfast <i>Gallery I, II, III</i>
7:00 AM – 9:30 AM	Registration and Information Desk <i>Coat Room</i>
8:00 AM – 12:00 PM	Congressional Visits as Scheduled <i>Check Personal Meeting Schedule</i>

SourceAmerica Disability Employment Educational Fair

This year, SourceAmerica is excited to host a new event at the Grassroots Advocacy Conference – the Disability Employment Educational Fair. Visit us on September 13 from 9:00 AM - 3:00 PM in the Rayburn Gold Room (Rayburn House Office Building 2168). We will showcase the wide range of AbilityOne® Program products and services that people with disabilities create, develop, and deliver to the federal government and the military. Members of Congress and their staff are invited to attend throughout the day. We encourage all Grassroots attendees to stop by the event when not in congressional meetings to connect with members and staff and share the impact of disability employment through the AbilityOne Program.



Tips for a Successful Congressional Meeting

1. Dress to impress:

Congressional meetings are a time to dress to impress. For example, dress shirts, blouses, blazers, suits, and dresses would all be considered appropriate attire.

2. Be prepared:

Be aware and knowledgeable of all meeting attendees, including any staff. Before you go, make a plan for the discussion and the order in which meeting attendees will speak.

3. Consider time constraints:

Members of Congress and their staff have limited time. Most meetings will be 15 to 20 minutes long. Introductory remarks are appropriate but keep them brief and keep the discussion on track.

4. Connect personal stories to policy impacts:

Decide who will be sharing personal stories before the meeting. Use these stories to connect actual people to the facts and figures in your presentation and to connect emotions to the different policy outcomes you are discussing.

5. Avoid acronyms:

When speaking avoid using acronyms as much as possible. Not everyone is familiar with what they mean, and they can unnecessarily confuse your audience.

6. Be honest when you don't know:

If you don't know the answer to a question from a member or their staff, it is okay to say, "I don't know, but I will get back to you on that."



7. Have an "ask" ready:

In addition to explaining to a member why their involvement is important, you should have a specific request ready. Examples include asking them to co-sponsor a bill, make a statement in support of your organization, or participate in a site visit. Your asks should be tailored to the legislative priorities discussed in the meeting.

8. Offer follow-up actions:

Once the member of Congress has made their position clear, recommend follow-up actions to continue the dialogue. Offer to provide additional information that will be useful to them and help keep your request top of mind.

9. Ask for a photo:

Ask the member of Congress or their staff for a photo to share on social media.

10. Send a thank you note:

Send a thank you email immediately after the meeting, followed by a thank you note by mail. Thank the member and their staff for taking the time to meet with you and summarize the outcomes of your conversation, reiterating follow-up actions discussed during your meeting.

Social Media Guide

The Grassroots Advocacy Conference empowers self-advocates to share their stories with peers and policymakers in their local districts and Washington, DC. These pages are an excerpt from the 2023 SourceAmerica Grassroots Advocacy Conference Social Media Guide containing co-brandable social media pieces and examples for all NPAs to utilize on their platforms to amplify across channels.

Be sure to connect with SourceAmerica on [Facebook](#), [Twitter](#), [Instagram](#), and [LinkedIn](#) to reshare impactful content easily. [@SourceAmerica](#) is our handle across all social media platforms.

Conference Hashtags:

Primary:

- #SourceAmerica
- #DisabilityEmployment

Secondary:

- #DisabilityAdvocacy
- #NothingAboutUsWithoutUs
- #IAmSomebody
- #AbilityOne
- #VeteranEmployment



Social Media Guide *(continued)*

For Advocates Attending Grassroots

Let's get social! Share your Grassroots Advocacy Conference experience with your followers using the ideas in this guide to build excitement and awareness of your advocacy activities during the conference.

Here's How: Tag SourceAmerica in your post, **@SourceAmerica**, on all platforms, and use the hashtag #DisabilityEmployment and one or more of the conference hashtags.

 **TIP:** Find your legislators' social media handles on their [official websites](#) so you can tag them in your post.

Sample Posts

You can use one of these sample posts at different parts of the conference week to show what you're learning and share your experiences:

During Conference

Any Platform: On Capitol Hill this week for SourceAmerica's Grassroots Advocacy Conference! We'll share impactful stories and discuss the importance of legislation that enhances job creation for people with disabilities through #AbilityOne federal contracting. #DisabilityEmployment #DisabilityAdvocacy @SourceAmerica

Speaking with Legislators

- **Twitter/Instagram:** I just met with @[tag legislator] to discuss how public policy can increase employment opportunities for people with disabilities. #SourceAmerica #DisabilityEmployment #AbilityOne @SourceAmerica
- **Facebook/LinkedIn:** It's so exciting to be meeting with other self-advocates and hearing their stories. I look forward to our Capitol Hill visit tomorrow to share my story and meet with @[tag legislator] to discuss how public policy can increase employment opportunities for people with disabilities. #DisabilityAdvocacy #DisabilityEmployment @SourceAmerica

Post-Conference

Any Platform: Thanks to everyone who supported me in telling my story at SourceAmerica's Grassroots Advocacy Conference and on Capitol Hill, where I met with @[tag legislator] and talked about how legislation can increase employment opportunities for people with disabilities. It was a great week! #DisabilityEmployment #DisabilityAdvocacy @SourceAmerica

Post Prompts - Write Your Own!

You can also use one of the prompts below to write your own post.

 **TIP:** Share details about your personal experience and mix in different hashtags.

1. I'm excited to learn more about...
2. I had a great conversation with...
3. Did you know...?
4. I am inspired by...
5. Saw @[tag person] in action...

For NPA Representatives Participating in Grassroots

Let's get social! You can join SourceAmerica during Grassroots 2023.

By sharing content on social media, you can help create awareness about the importance of legislation that enhances job creation for people with disabilities. Increased awareness helps expand the audience we can reach during the Grassroots Conference.

Here's How: Tag SourceAmerica in your post(s), **@SourceAmerica**, on all platforms, and include the hashtag **#DisabilityEmployment** and one or more of the conference hashtags.



Sample Posts

You can use one of these sample posts at different parts of the conference week to contribute to the conversation:

During the Conference

- **Twitter/Instagram:** As an #AbilityOne provider, we proudly support #DisabilityAdvocacy. At @SourceAmerica's Grassroots Advocacy Conference this week, advocates are sharing their stories to advocate for increasing #DisabilityEmployment. Join us in supporting their messages!
- **Facebook/LinkedIn:** It's inspiring to see advocates at the @SourceAmerica Grassroots Advocacy Conference sharing powerful stories and emphasizing the importance of legislation in fostering employment opportunities for people with disabilities. #DisabilityEmployment #DisabilityAdvocacy
- **Any Platform:** Did you know? There are over 16 million working-age people with disabilities. Only 35% have jobs. This week, we are in Washington, D.C. for the @SourceAmerica Grassroots Advocacy Conference to increase #DisabilityEmployment through federal contracting. #DisabilityAdvocacy

Post-Conference

Any Platform: A huge thank you to this year's advocates for sharing their experiences and expertise at the @SourceAmerica Grassroots Advocacy Conference! Your dedication and efforts are vital in securing increased #DisabilityEmployment through federal contracting. #DisabilityAdvocacy

Don't Forget!

- During the conference, actively monitor the conference hashtags and engage with other participants' posts.
- Respond to comments and messages on your social media posts promptly.

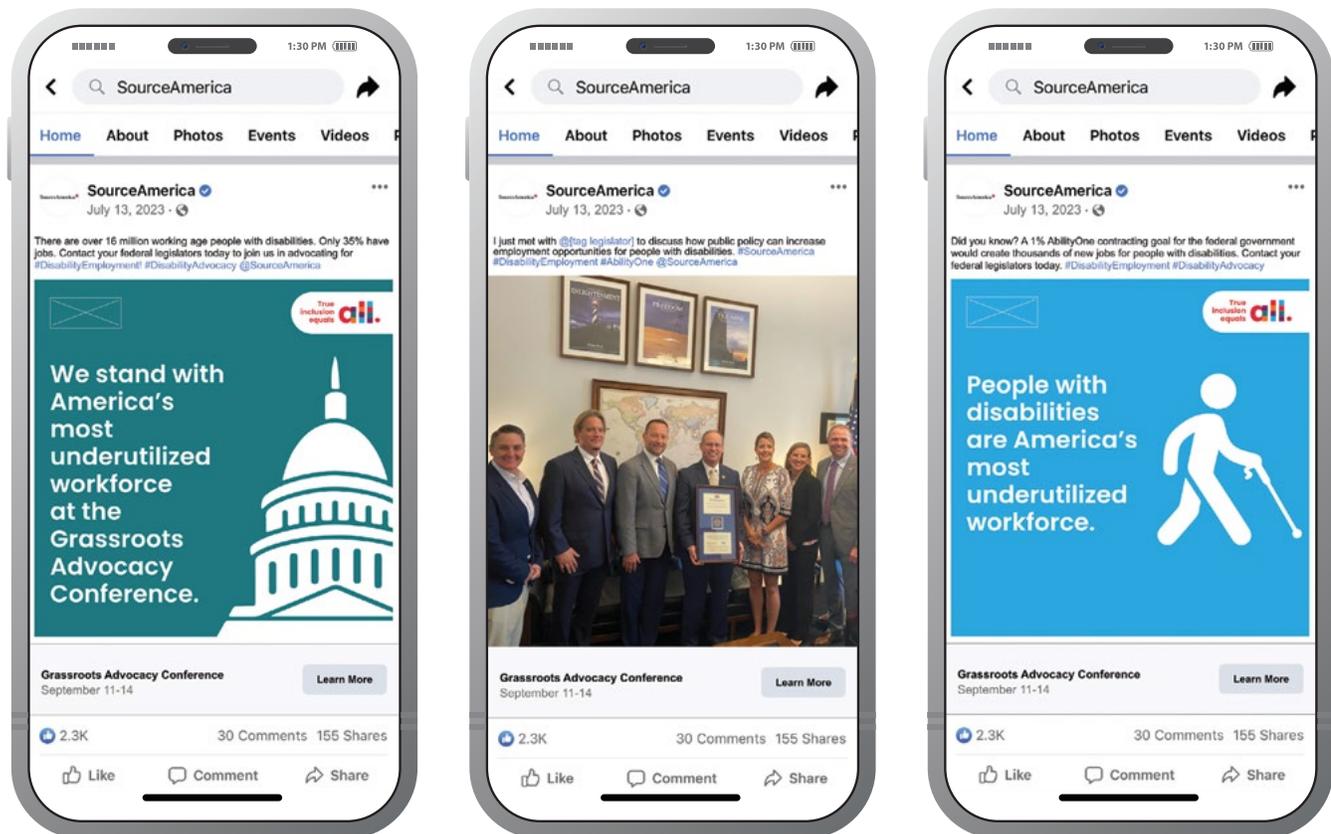
Social Media Guide *(continued)*

Posting Schedule for Grassroots Conference Communications

September 11 - 15:

- Post social media aligned with the conference hashtags.
- Create and post an update on Facebook/LinkedIn from your leadership.
 - **For example:** As an #AbilityOne provider, we proudly support #DisabilityAdvocacy. At @SourceAmerica's Grassroots Advocacy Conference this week, advocates are sharing their stories to advocate for increasing #DisabilityEmployment. Join us in supporting their messages!
- Repost and share your success story across social media platforms. Reshare a SourceAmerica post that uses the #DisabilityEmployment or #DisabilityAdvocacy.

Social Post Examples





AbilityOne Congressional Champions

There are currently 130 Congressional Champions, who are listed below by state:

Alabama

- Rep. Mike D. Rogers

Arizona

- Sen. Kyrsten Sinema
- Rep. Paul Gosar
- Rep. Raul Grijalva
- Rep. Debbie Lesko
- Rep. David Schweikert
- Rep. Greg Stanton

Arkansas

- Sen. John Boozman
- Sen. Tom Cotton
- Rep. Steve Womack

California

- Sen. Dianne Feinstein
- Rep. Salud Carbajal
- Rep. Judy Chu
- Rep. Jared Huffman
- Rep. Doug LaMalfa
- Rep. Doris Matsui
- Rep. Tom McClintock
- Rep. Jimmy Panetta
- Rep. Scott Peters
- Rep. Adam B. Schiff
- Rep. Mike Thompson
- Rep. Juan Vargas

Colorado

- Rep. Diana DeGette

Delaware

- Sen. Thomas Carper

District of Columbia

- Del. Eleanor Holmes Norton

Florida

- Rep. Kathy Castor
- Rep. Bill Posey
- Rep. Daniel Webster

Georgia

- Rep. Rick Allen
- Rep. Sanford D. Bishop Jr.
- Rep. Earl "Buddy" Carter
- Rep. Drew Ferguson
- Rep. Hank Johnson
- Rep. Barry Loudermilk
- Rep. Austin Scott
- Rep. David Scott

Hawaii

- Sen. Mazie Hirono

Illinois

- Sen. Richard J. Durbin
- Rep. Mike Bost
- Rep. Danny K. Davis
- Rep. Jan Schakowsky
- Rep. Brad Schneider

Indiana

- Sen. Todd Young
- Rep. Larry Bucshon
- Rep. André Carson
- Rep. Frank Mrvan

Iowa

- Sen. Charles E. Grassley

Kansas

- Sen. Jerry Moran
- Sen. Roger Marshall
- Rep. Ron Estes

Kentucky

- Rep. Harold Rogers

Louisiana

- Sen. Bill Cassidy
- Sen. John Kennedy
- Rep. Garret Graves
- Rep. Mike Johnson
- Rep. Julia Letlow
- Rep. Steve Scalise

Maine

- Sen. Susan Collins

Maryland

- Sen. Benjamin L. Cardin
- Rep. Steny H. Hoyer
- Rep. C.A. "Dutch" Ruppersberger
- Rep. David Trone

Massachusetts

- Sen. Edward J. Markey
- Sen. Elizabeth Warren
- Rep. William Keating
- Rep. Stephen F. Lynch
- Rep. Jim McGovern
- Rep. Seth Moulton
- Rep. Ayanna Pressley
- Rep. Lori Trahan

Michigan

- Sen. Debbie Stabenow
- Rep. Jack Bergman
- Rep. John Moolenaar
- Rep. Tim Walberg

Minnesota

- Rep. Betty McCollum

Mississippi

- Sen. Roger Wicker
- Rep. Bennie Thompson

Missouri

- Rep. Emanuel Cleaver II
- Rep. Sam Graves

Montana

- Sen. Jon Tester

Nebraska

- Rep. Donald Bacon

AbilityOne Congressional Champions *(continued)*

Nevada

- Sen. Jacky Rosen
- Sen. Catherine Cortez Masto
- Rep. Steven Horsford
- Rep. Dina Titus

New Jersey

- Rep. Mikie Sherrill

New Mexico

- Sen. Martin Heinrich

New York

- Sen. Charles Schumer
- Rep. Brian Higgins
- Rep. Jerrold Nadler
- Rep. Claudia Tenney
- Rep. Paul Tonko

North Carolina

- Sen. Thom Tillis
- Rep. Alma Adams
- Rep. Virginia Foxx
- Rep. Patrick T. McHenry
- Rep. Greg Murphy, M.D.

North Dakota

- Sen. John Hoeven

Ohio

- Rep. Warren Davidson

Oklahoma

- Sen. James Lankford
- Rep. Tom Cole

Pennsylvania

- Rep. Llyod Smucker
- Rep. Glenn Thompson

Rhode Island

- Sen. Sheldon Whitehouse

South Carolina

- Sen. Tim Scott
- Rep. James Clyburn
- Rep. Nancy Mace
- Rep. Joe Wilson

South Dakota

- Sen. John Thune

Tennessee

- Sen. Marsha Blackburn

Texas

- Sen. John Cornyn
- Rep. Joaquin Castro
- Rep. Henry Cuellar
- Rep. Kay Granger
- Rep. Pete Sessions

Virginia

- Sen. Tim Kaine
- Sen. Mark Warner
- Rep. Don Beyer
- Rep. Gerald E. Connolly
- Rep. Robert C. Scott
- Rep. Robert Wittman

Washington

- Sen. Maria Cantwell
- Sen. Patty Murray
- Rep. Derek Kilmer
- Rep. Rick Larsen
- Rep. Cathy McMorris Rodgers
- Rep. Adam Smith

Wisconsin

- Rep. Mike Gallagher
- Rep. Glenn Grothman
- Rep. Gwen Moore



The Legend of the Bells: The Meaning of the Legislative Bells

Capitol Hill is a big campus. Like every high school in America, Capitol Hill also has a bell system. Engineers set up Capitol Hill with bells at strategic places around the campus. The House and Senate are famously unique institutions, so it should come as no surprise that the House and Senate bell systems are as different as the bodies themselves.

In the Senate:

A single bell indicates the beginning of a vote. Most votes in the Senate last for 15 minutes. Five bells signal the Senate is halfway through that vote.

Two bells mean a quorum call. The Senate rarely executes a true quorum call (known as a “live” quorum call) in which they require senators to literally come to the floor to establish whether they have enough lawmakers present to conduct business. Instead, most Senate quorum calls are simply timeouts. The Senate may also order a quorum call so floor leaders can huddle offstage to forge an agreement on votes or amendments.

Four bells signify the Senate is packing up for the day or beginning a long recess.

Six bells dictate that a parliamentary time of the day called “Morning Business” is ending. It could also mean that the Senate has recessed but will return.

The House system is more complex:

Two bells denote a vote on the House floor, but only if it is an “electronically recorded vote.”

The two ring bell bursts are also complicated by the types of votes called on the floor.

- If the House rings the bells two times and pauses, followed by five bells, the first vote is on a measure handled as a “suspension.” A suspension vote means the House needs a supermajority to pass the bill or resolution.
- Two bells followed by five bells also means the House is not just taking one vote, but beginning a cluster of votes.

Three bells signify a quorum call.

Four bells indicate the House is adjourning.

Five bells mean a five-minute vote.

Six bells indicate the House is in recess.

The Meaning of the Flag and Lantern

You can tell if Congress is in session from outside the Capitol building. Whenever the House or Senate are in session, the American flag flies above that chamber’s roof. When the legislative load forces members of Congress to work into the wee hours of the night and early morning, a lantern at the top of the Capitol dome is lit.

Fun Fact: Did you know that you can reach out to your members of Congress to request that an American flag be flown over the Capitol in honor or memory of a person or special event? The Architect of the Capitol flies and delivers more than 100,000 flag requests annually. You can find out more information about how to order a flag on the [Architect of the Capitol’s website](#). You can also find your members of Congress and their contact information at [Congress.gov](#).



Key SourceAmerica Congressional Committees and Information Resources

Congressional Committees

Senate

- Appropriations
- Armed Services
- Finance
- Health, Education, Labor, and Pensions
- Homeland Security and Governmental Affairs
- Small Business and Entrepreneurship
- Veterans' Affairs

House of Representatives

- Appropriations
- Armed Services
- Education and Workforce
- Energy and Commerce
- Homeland Security
- Oversight and Accountability
- Small Business
- Veterans' Affairs
- Ways and Means

Information Resources

Helpful information	Where to find it
<ul style="list-style-type: none">• Who represents you in Congress• Basic contact information• Party affiliation• Committee assignments• Member of Congress photograph• Biographical information	<ul style="list-style-type: none">• House of Representatives Website• Senate Website
<ul style="list-style-type: none">• Campaign contributors	<ul style="list-style-type: none">• Center for Responsive Politics• Federal Election Commission
<ul style="list-style-type: none">• Voting records• Floor speeches• Bill co-sponsorships	<ul style="list-style-type: none">• Congress.gov

Congressional Visit Feedback

One of the most important aspects of a SourceAmerica Grassroots Advocacy Conference is the feedback we receive about your Congressional visits. What often goes unseen is the work done by SourceAmerica and the grassroots teams following this type of event. We continue the work and relationship building that you started during the conference through follow up and additional meetings. Your detailed feedback is critical to SourceAmerica's ability to capitalize on this event.

Please use the Congressional Meeting Feedback Form in the Advocacy Associates app to share feedback about your Congressional visits. You can also share meeting feedback with the Government Affairs team at CongressionalRelations@SourceAmerica.org.





Transportation Information

Accessible Transportation

Request a wheelchair-accessible taxi in Washington D.C. using one of these taxi companies. You may contact them via phone or book your trip online.

- [Taxi Transportation Service](#)
(202) 398-0500
 - **Note:** Be sure to select “Wheelchair Accessible Taxi”
- [Yellow Paratransit](#)
(202) 544-1213
 - **Note:** Request a wheelchair accessible cab by selecting “WAV” (wheelchair accessible vehicle) when selecting the vehicle type.

All taxi services are available 24 hours a day, seven days a week.

If you have any questions, please contact Linette Gaskins, SourceAmerica event and meeting manager, at (703) 200-1628.

Taxis

You can hail a taxi outside the hotel or on Capitol Hill.

Amtrak Train Station

Union Station is 2.2 miles from the hotel or 1.6 miles to the East of the Capitol.

Washington Metro System

For individuals with disabilities, the Washington Metro system offers an ideal way to travel around the Washington, D.C. area. Metrorail stations are easily identifiable from street level. Look for the Metro pylons with station names and rail line colors. The elevator locations and accessible entrances are indicated by the International Symbol of Accessibility. The directions on these pylons are easily visible by wheelchair users.

For customers who are blind or visually impaired, the information pylon outside of each station includes information in Braille and raised alphabet. Extra-wide fare gates in Metro stations offer easy access for wheelchair users. TTY-equipped telephones and public telephones are located on all station mezzanines.

When traveling to Capitol Hill, the **L’Enfant Plaza** rail station is located next to the hotel. The metro stop closest to the House of Representatives on Capitol Hill is **Capitol South**; the one closest to the Senate side is **Union Station**. The trip will take approximately 10 minutes. If you prefer to walk, the trip will take approximately 20 minutes.

For Capitol South

Take the train that displays:

- **Blue/Silver Line** toward **Downtown Largo** or
- **Orange Line** toward **New Carrollton**.

For Union Station

Take the train that displays:

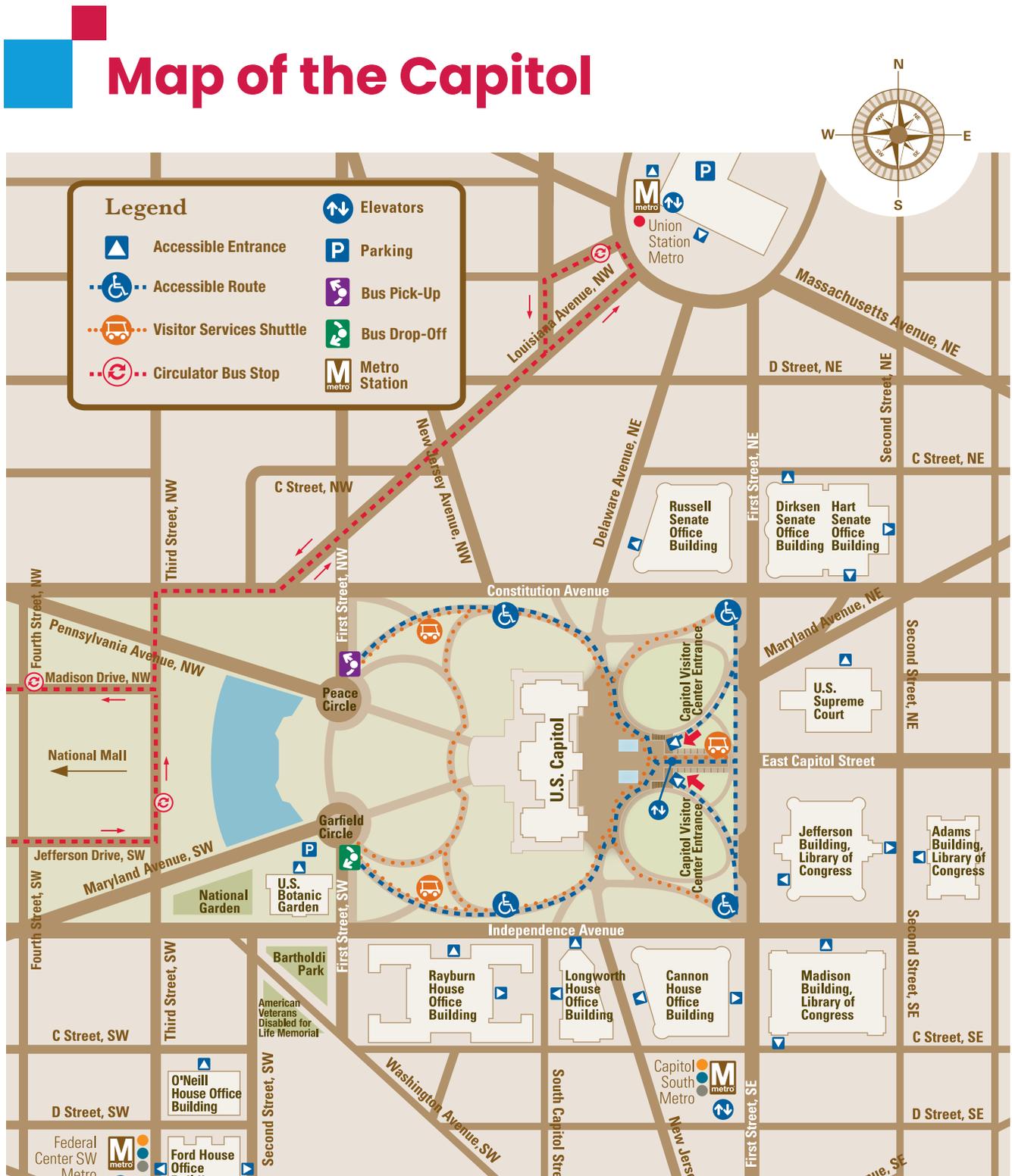
- **Green Line** toward or **Greenbelt** or
- **Yellow Line** toward **Mount Vernon Square**.

Switch to the **Red Line** at **Gallery Place** and take the train towards **Glenmont**.

Purchase a SmarTrip® card in the station using the fare machines. To learn more about SmarTrip and purchasing metro fare, visit [WMATA.com](https://www.wmata.com).

For all lines, a train is scheduled to arrive every 20 minutes. However, please plan for delays.

Map of the Capitol



Accessible Entrances

Cannon House Office Building

Entrance is the north door on New Jersey Avenue

Dirksen Senate Office Building

First and C Street entrance

Hart Senate Office Building

Second Street entrance

Longworth House Office Building

Main entrance on Independence and New Jersey Avenues, or the South Capitol Street entrance

Rayburn House Office Building

Horseshoe drive off South Capitol Street or entrance on Independence Avenue

Russell Senate Office Building

Delaware entrance on ground level closest to Constitution Avenue

Metro Map



wmata.com
 Information: 202-637-7000 | TTY: 202-962-2033
 Metro Transit Police: 202-962-2121 | Text: MYMTPD (696873)

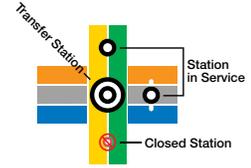
- ### Legend
- Red Line • Glenmont / Shady Grove
 - Orange Line • New Carrollton / Vienna
 - Blue Line • Franconia-Springfield / Downtown Largo
 - Green Line • Branch Ave / Fort Totten
 - Yellow Line • Huntington / Mt Vernon Sq
 - Silver Line • Ashburn / Downtown Largo

Station Features

- Parking
- Hospital
- Airport

Connecting Rail Systems

- AMTRAK
- VMT
- MARC



Effective: Saturday, July 22 – Monday, September 4, 2023

- ends at Fort Totten
- Free shuttle buses replace trains



Metro is accessible.

N
 Map is not to scale





Group Photo

Date: September 13, 2023

Time: 8:15 a.m. – 8:30 a.m.

Location: On the stairs, between Peace Monument and Ulysses S. Grant Memorial, which are located in front of the U.S. Capitol and Reflecting Pool (National Mall side).





Nearby Attractions and Places to Eat

Attractions

- [International Spy Museum*](#)
Next door to the hotel
- [Smithsonian National Museum of African Art](#)
0.4 miles
- [Smithsonian National Museum of Natural History](#)
0.6 miles
- [United States Holocaust Memorial Museum*](#)
0.6 miles
- [National Gallery of Art](#)
0.8 miles
- [United States Botanic Garden](#)
0.9 miles
- [National Museum of African American History and Culture*](#)
0.9 miles
- [The White House*](#)
1.6 miles

Restaurants

- [Sandella's Flatbread Café](#)
0.2 miles
- [Falafel Inc.](#)
0.3 miles
- [Rice Bar](#)
0.4 miles
- [Mi Vida](#)
0.4 miles
- [Grazie Grazie](#)
0.4 miles
- [Del Mar](#)
0.5 miles
- [Penn Quarter Sports Tavern](#)
0.9 miles
- [Oyamel Cocinca Mexicana](#)
0.9 miles
- [Rasika](#)
0.9 miles
- [Jaleo by Jose Andres](#)
1 mile
- [Hamilton's Bar and Grill](#)
1.2 miles

* Tickets required

Monuments by Moonlight Tour

Please note: Due to space limitations, all participants must have previously signed up for the tour during general registration.

Join your fellow attendees for a fun and informative evening seeing some of Washington's most famous monuments and attractions lit up at night!

The tour includes stops at the Franklin Delano Roosevelt Memorial, the Martin Luther King, Jr. Memorial, and the Lincoln Memorial, as well as scenic views of the Washington Monument, the White House, and the Capitol Building.

Along the way, you will get to know Washington like never before as the tour guides share historical tales, fun facts, and anecdotes about this world-famous city.

- **Meet in hotel lobby to board bus (Look for SourceAmerica staff in red polos): 6:15 PM**
- **Depart from Hilton Washington, D.C. National Mall (Pick up in front of the Spy Museum): 7:00 PM**
- **Return to Hilton Washington, D.C. National Mall: 9:00 PM**





Key Contacts

For questions about the conference contact:

Josh Prosser

Senior Specialist, Government Affairs

(571) 421-8728

JProsser@SourceAmerica.org

Rick Terrazas

Vice President, Government Affairs

(571) 519-6738

RTerrazas@SourceAmerica.org

For questions about the hotel or accommodations contact:

Kelsey Adkins

Meeting and Event Planner

(571) 334-2800

KAdkins@SourceAmerica.org

Linette Gaskins

Manager, SourceAmerica Events

(703) 200-1628

LGaskins@SourceAmerica.org

Hotel Reception

(202) 484-1000

SourceAmerica



Achievement Awards 2024

Don't miss out on this chance to honor your outstanding employees, business partners, customers, and others – nominate them for a 2024 Achievement Award to be presented at our Xforce 2024 conference in Orlando, FL.

The nomination submission deadline for the 2024 Achievement Awards is September 22.

Awards Categories and Criteria

The 2024 SourceAmerica Achievement Awards will be presented in the following categories: Employee, NPA, Business Partnership, and Customer. Employees at any producing or affiliated nonprofit in SourceAmerica's network can submit nominations for one or more of the following awards:

Employee Awards

- **William M. Usdane Award:** Celebrates an AbilityOne® Program employee with a disability who has exhibited outstanding achievement and exceptional character.
- **Evelyne Villines Award:** Honors an individual with a disability who has advanced from work on an AbilityOne contract into management (supervisory or leadership) within the nonprofit agency, or into private or government employment.
- **Honor Roll for Veterans Award:** Pays tribute to a veteran with a service-related disability who has exhibited outstanding achievement in her/his work.
- **Tom Miller Advocacy Award:** Recognizes an employee with a disability who has demonstrated outstanding achievement and remarkable passion for self-advocacy on a local, state, and/or national level.

Nominate Now!

Visit us online at
[SourceAmerica.org/
Awards](https://SourceAmerica.org/Awards)



NPA Awards

- **Innovation Award:** Honors a nonprofit agency in the SourceAmerica network that developed innovative work methods, products, or services during 2023.
- **Government Contracts Award:** Recognizes a nonprofit agency for excellence in AbilityOne contract performance while serving as an example to other nonprofit agencies.

Business Partnership Award

Honors a small to large commercial business that has partnered with a SourceAmerica-affiliated nonprofit agency to increase employment opportunities for people with disabilities.

Customer Awards

- **Federal Customer Award:** Honors a federal customer who has provided opportunities and support for the employment of people with disabilities through an AbilityOne contract for products or services.
- **Military Customer Award:** Pays tribute to a military customer who has provided opportunities and support for the employment of people with disabilities through an AbilityOne contract for products or services.



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